**Sudden Opportunity and Emergency Fund – Guidelines**

The Sudden Opportunity and Emergency Fund exists to support **LRG members** facing urgent or unforeseen circumstances in the course of their research. It is designed to provide small, rapidly accessible grants with minimal administrative burden. These funds may also support sudden opportunities that align with our broader aims but require immediate response.

**What the Fund Supports**

* Research-related emergencies that impact your wellbeing, your work, or your ability to carry out essential research (e.g. disruptions during fieldwork, threats due to conflict or extreme weather).
* Unplanned but time-sensitive research opportunities that directly enable or enhance your research (e.g. urgent travel, short-notice collaborations, or sudden access to critical resources).
* Situations where modest funding prevents disruption or unlocks significant research engagement, ensuring continuity and impact of your work.

Please note, funding is not for routine academic commitments such as planned conference attendance, publication fees or scheduled project costs. Applicants must clearly explain the nature of the unexpected opportunity or emergency in their request.

To illustrate the fund’s purpose, in 2022 an emergency grant was issued to support an LRG member in Syria, who in the course of conducting LRG academic fieldwork, needed to take an urgent flight following unforeseen difficulties caused by UK Home Office decisions. The funding enabled immediate action during a highly stressful and uncertain situation.

**Key Principles**

* **Small-scale:** Awards are modest in size, typically under £500.
* **Quick turnaround**: We aim to respond to requests promptly as we can.
* **Case-by-case decisions**: Decisions will be made by the LRG Board, based on:
	+ Availability of funds
	+ Seriousness of the situation
	+ Potential impact
	+ Clarity and credibility of the request

**How to Apply**

Please complete the short application form on the next page and return to research@landscaperesearch.org and admin@landscaperesearch.org

**Sudden Opportunity and Emergency Fund- Application Form**

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| **Your Name** |  |
| **Date** |  |
| **Email Address** |  |
| **Phone Number (optional)** |  |
| **Are you an LRG member?**  |  |

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| **1. Please describe your current situation**What has happened, why it is urgent/unexpected and how it is affecting you.Please include any supporting documents or links.  |
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| **2. How would this funding help?**Please outline how the support would be used and what outcome it would enable |
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| **3. Estimated costs** |
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| **4. Any additional information** Feel free to include anything else that may help us assess your application |
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